

Training Course Brochure for: Principle of Contemporary Management

TRIPLE A
CONSULTANCY

WE PROVIDE INTEGRATED BUSINESS SOLUTIONS

COURSE OVERVIEW

This Training course is consists of 9 modules geared to provide the learners with the vital information needed for new and med-level managers. This course will provide the learners with an overview of the knowledge regarding the principles of management as they apply within the contemporary work environment. Different aspects of contemporary management functions will be discussed with focus on entrepreneurship, leadership, decision making, managing change & innovation as well as motivation.

COURSE OBJECTIVES

By completing this Training course, learners will be able to:

- Sharpen their understanding towards their organizational environment.
- Understand the important topics in running management functions in accord with organizational goals and requirements.
- Know the management disciplines essential to business success.
- Develop their management skills such as leadership, motivation, decision making and communications skills.

COURSE BEBEFITS

This training course is highly interactive and participative. This means that the learners will get ample the opportunity to practice and hone their skills. This makes the training course excellent value for money.

COURSE OUTLINE

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| <ul style="list-style-type: none">• An introduction to the world of management• Environments of management and organization• Organizational goal setting and planning• Managerial decision making | <ul style="list-style-type: none">• Innovation and change management• Leadership in organizations• Motivation in organizations• Communication in organizations• Teamwork in organization |
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COURSE SCHEDULE

For information on course schedule, please review Triple A Consultancy Training courses Calendar for 2013.

DURATION

36 hours (training course + workshop).

TARGET AUDIENCE

This training Course is absolutely ideal for new managers, and mid-level managers. Also this course can give a flying start, whilst the more experienced managers will find it very stimulating and thought provoking.

AWARD

Participants who have achieved a minimum of 75% class attendance and passed the end of course assessments will be awarded the Certificate of Successful Completion.

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